

GOVERNMENT OF TELANGANA  
ABSTRACT

OFFICE PROCEDURE - Youth Advancement Tourism and Culture Department – Smt Razia Begum, Office Subordinate retired from service on 30-06-2015 on attaining the age of superannuation – Encashment of Earned Leave & H.P.L.–Permission accorded – Orders – Issued.

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YOUTH ADVANCEMENT, TOURISM & CULTURE (OP) DEPARTMENT

G.O.RT.No. 550

Dated: 16/09/2015

Read the following

1. G.O.MS.NO.420, Fin & Plg (FW.FR.I) Dept., Dt.3-12-1990.
2. G.O.MS.NO.415, Fin & Plg (FW.FR.I) Dept., Dt.30-11-1997.
3. G.O.MS.NO.154, Fin & Plg (FW.FR.I) Deptt., Dt. 4/5/2010.
4. From Smt Razia Begum, Office Subordinate , Dt. -09-2015.

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In the reference 4<sup>th</sup> read above, Smt Razia Begum, Office Subordinate who retired from service on attaining the age of superannuation on 30-06-2015 A.N, has requested to permit her to encash the balance of Earned Leave available at his credit i.e. (248) days of E.L.and (52) days of H.P.L.

2. In pursuance of the orders issued in the G.Os. first and third read above. Smt Razia Begum, Office Subordinate is hereby permitted to encash the balance of earned leave i.e.(248) days at his credit as on the date of her retirement and (52) days of H.P.L. (Half Pay and D,A applicable as on the date of her retirement). The leave has been calculated up to 30-06-2015 only.

3. Necessary entries have been made in the Service Register of the individual.

4. Youth Advancement Tourism and Culture (OP.Claims) Department is requested to draw and disburse the amount to Smt Razia Begum, Office Subordinate vide her A/c No. 52088466836, S.B.H.BANK, SECRETARIAT BRANCH, MICR,NO.500004056, IFSC CODE NO.SBHY 0020077

5. This order does not require the concurrence of Finance Department as per orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

B.VENKATESHAM  
SECRETARY TO GOVERNMENT

To,  
Smt Razia Begum, Office Subordinate  
The YAT&C (OP.Claims) Deptt,  
The Accountant General, Hyd.,  
Sc/Sf

//Forwarded::By Order//

Section Officer